



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday May 14, 2024 Time: 6:00 pm

**Location: Alleghany Firehouse 105 Plaza Court with conference call option
for non-board members only.**

Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: alleghanywater.org

Send an email to: alleghanywater@gmail.com for meeting notices.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated April 9, 2024.
- c) Ratification of Treasury Report and bill payments for April 2024.

3. Information/Discussion Items:

- a) Correspondence – Provided in GM report
- b) SRF Projects Update – Provided in writing.
- c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report -

4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: 5 accounts are over 90 days and 1 over 60.
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting.

5. New Business (Discussion & Possible Action Items):

- a) None – Preliminary Budget Provided for adoption next month.

6. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date June 11, 2024 Agenda items: Preliminary budget adoption for fiscal year 24-25.

7. Adjournment.

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**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday April 9, 2024 Location: Alleghany Firehouse 105 Plaza Court and by Conference Call.**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:11 pm.

Directors present: Tobyn Mehrmann, Brianne Price, Oregon Tenney and Coral Spencer. Director Robbin DeWeese was absent. Chief Water Operator Bruce Coons attended by phone. Public: Vicky Tenney and Kieran Mehrmann. General Manager Rae Bell Arbogast was present and took the minutes.

2. Consent Calendar:

A motion was made to approve the consent calendar with one correction to the minutes by Coral Spencer and Brianne Price 2nd .**Ayes: Tobyn Mehrmann, Oregon Tenney, Brianne Price and Coral Spencer Nays: 0 Absent: Robbin DeWeese Abstain: 0**

3. Information/Discussion Items

a) Correspondence: Provided in GM Report.

b) SRF Project Update: Provided in the Report.

c) Board/Staff Reports: *CWO and GM Reports*

Board reports: Oregon Tenney had a question about the land at the Ram Spring Pumphouse, regarding the property taxes. It was explained that as a government entity ACWD doesn't have to pay property taxes on the leased land. The owner pays taxes on the mineral rights under the parcel.

CWO report: The average spring flow for last month was 139 GPM. Total finished water production was 93,100 gallons.

Both the raw and finished water samples came back absent (no bacteria).

Edward is working on getting ready to switch the system over to the back-up tanks before the tank repair project starts.

d) Historical Church/Library Report: The electrical problem was due to a light fixture and ABT did not charge anything for looking at it. We got an estimate for a mini-split pump heater/air conditioner including installation for \$9,976. Rae is going to see if the County has any funding available to help with this.

e) Park Report: Nothing to report.

4. Unfinished Business

a) Customer Accounts/Billings/Disconnects: Two accounts are over 90 days and there are 3 accounts over 60 days.

b) Ordinances, Policies and Procedures and Bylaws: Nothing prepared for meeting.

c) Resolution #123 to authorize staff to apply for a second bridge loan for the Catholic Protection Project. After a discussion a motion was made by Coral Spencer and seconded by Burns Tenney to approve the resolution. **Ayes: Tobyn Mehrmann, Oregon Tenney, Brianne Price and Coral Spencer Nays: 0 Absent: Robbin DeWeese Abstain: 0**

5. New Business

a) Resolution # 124 to Self-insure for worker's compensation. After a discussion a motion was made by Oregon Tenney and seconded by Brianne Price to adopt the resolution. **Ayes: Tobyn Mehrmann, Oregon Tenney, Brianne Price and Coral Spencer Nays: 0 Absent: Robbin DeWeese Abstain: 0**

b) Accept Audit Engagement Letter for fiscal year 23-24. The estimated cost is \$3,250. A motion was made by Coral Spenser and seconded by Oregon Tenney to approve the letter and authorize staff to sign. **Ayes: Tobyn Mehrmann, Oregon Tenney, Brianne Price and Coral Spencer Nays: 0 Absent: Robbin DeWeese Abstain: 0**

6) Public Response Time: none

7) Next meeting date, items for next agenda and adjournment:
Next meeting date May 14, 2024; at 6:00 P.M.

There being no further business before the board, the meeting was adjourned at 7:08 P.M.

Respectfully Submitted:

Rae Bell Arbogast, Deputy Secretary

~ State Revolving Fund (SRF) Projects Update

Meeting Date: 5/14/2024 Prepared by Rae Bell Arbogast GM

1. Ram Spring Improvement Project (RSIP) Project ID 4600012-008C

This is a continuation of Planning Project ID 4600012-0008P started in 2015 and completed 12/31/2020.

Funding Agreement dated 10/12/2023 ~ Estimated completion date: 2/28/2026 ~

Budget: Up to \$1.5 Million

Primary objective: To reconfigure the Ram Spring Pump house and facilities to accommodate and protect the driven pipes that were installed in May of 2017 as part of the planning project.

Other objectives: To build a 12' x16' building at the Ram Spring that can be used as a "sample lab" and to store district tools and records. To upgrade all residential water meters under a special program for that purpose. To update the stand-by generator and pumps that are over 30 years old.

Progress since last board meeting:

- We are still waiting for the letter of approval from the State to get the Bridge loan. ACWD has submitted everything requested and RCAC has approved the loan. The state said that we need their approval before signing the loan docs (even though this is in the original budget on the approved agreement that took four years to get!).
- Scott Woodland our project manager with Coleman Engineering visited the site on May 2nd. They are starting to move forward in anticipation of the Bridge Loan going through.

2. Water Tank Repair Project:

This project is to repair the water tank that was put in service in November of 2018 and that was still under warranty when it failed. This project has two main parts: 1. The warranty repair work, to be completed by the original contractor Thompson Tank (not funded by SRF) 2. The Technical Assistance Request awarded to Coleman Engineering to oversee the repair work. (Funded by SRF)

Status: The job started on April 29th! Most of the tank has been dismantled, the top is not going to be dismantled. They have work to do on the earth below the tank before they can start reassembly.

Coleman engineering is sending up engineers for oversight two to three days a week. The tank crew works four ten hour days per week and Monday is their travel day, so they don't arrive in Allegheny until after noon on that day.

Tank failure timeline Tank put in service Dec. 2018. 1-year warranty inspection done in Jan. 2020 found problem with rusting bolts in floor, bolts repaired in June of 2020. Tank started leaking and failure discovered: 10/30/2021 Tank drained and inspected mid-November 2021. First Technical Assistance (TA) request submitted to State Dec. 2021 and approved in Jan. of 2022 with RCAC as the TA provider. TA report provided in Dec of 2022 concluded electrolysis (dissimilar metals in contact) was the main cause of corrosion but was inconclusive as to cause of sealant failure. Warranty claim letter prepared by ACWD attorney Marsh Burch and submitted to BRCO contractors 3/17/2023. Second TA request approved May 13, 2023 with Coleman Engineering as the TA provider to oversee the repair work. Repair work scheduled for late April 2024 to avoid winter weather.

3. Cathodic Protection Project This project is to add cathodic protection to the water tank that was not included in the original design (other than the coating which was supposed to provide protection). A grant for up to \$125,000 has been applied for under an "Urgent Needs" program also funded by the State Revolving Fund (SRF) and approval has been granted for the first \$110,000. ACWD is responsible for administering this grant (it will go through ACWD's books) but ACWD cannot bill any time or materials. (ACWD has to eat our direct expenses associated with administering and facilitating the project.)

Progress since last meeting.

- Hopefully the Bridge loan (line of credit) will be in place by the time we have our meeting. There has been a lot of "back and forth" for this.
- Coleman Engineering has ordered the parts and they will be delivered to the County Yard for storage until it is time to install them.
- The hope is still to install this during the warranty repair work if the timing works out.

Disclaimer "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

ACWD General Manager (GM) Report April 2024

Prepared by Rae Bell Arbogast

Correspondence **Outgoing** More Form 700s sent to Sierra County Clerk Recorder, signed audit engagement letter sent to Blain Boden, **Incoming** Letter from AT&T assuring us that they won't take away landlines without providing a better alternative. **emails back and forth:** GSRMA and State Fund re insurance switch, Cranmer Eng. re: water sample results, Coleman Eng. re: water tank repair monthly meeting, State Revolving Fund re: Ram Spring Project (RSIP), RCAC and ACWD attorney SRF re Bridge Loan

Agenda Item 3. c) GM Report

Preliminary budget:

Insurance Golden State Risk RMA has been having a heck of a time keeping insurance costs down, but as a new member this isn't really affecting ACWD. They issued an indication of coverage for ACWD on April 26th that was right in line with the indication provided earlier in the calendar year: \$7,613. This is about equal to what ACWD paid for the last full calendar year with the other carriers. BUT because of the big increases for Golden State's other members they did a lot of work to try and lower the rates by 10% and on May 6th they issued a new indication in the amount of \$6,845 or \$768 lower! However, it won't be until after their May 22nd board meeting that the amount is firm. In the past they have always issued the indications in April for their members to budget for, but this year is unprecedented. In the long run it might work out better for ACWD. I will use the May 6th number for the preliminary budget.

Also related to the insurance, we finally got the Worker's Comp policy closed out and we are expecting a refund of just under \$500. ACWD won't have a clear picture of our actual insurance costs for Fiscal year 23/24 until that comes back.

5/9/2024 I am waiting to get the Quickbooks file from Edda to work on the Preliminary Budget. I should have the Budget ready in time for the meeting, but it isn't adopted until June anyway. I am not able to work on it tomorrow or this weekend.