

Regular Meeting of the Alleghany County Water District Board of Directors

Tuesday December 18, 2024, location: Alleghany Firehouse 105 Plaza Ct. nobody called in on the conf. call option.

1. Call to Order & Establish a Quorum The meeting was called to order by President Tobyn at 6:00 P.M.

Directors present: Tobyn Mehrmann, Brianne Price, and Burns Tenney; G.M. Rae Bell was present, CWO Bruce Coons and Director Robbin DeWeese showed up at 6:30 P.M. Secretary Amber Mehrmann was present and took minutes.

Secretary Amber Mehrmann performed the oaths of office for Brianne Price and Burns Tenney at 6:30 P.M.

An Urgency Item to add Coral Spencer's vacancy to the agenda was brought up by the GM. Burn's Tenney made the motion and Brianne Price 2nd **Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price and Robin DeWeese Nays: 0 Absent: 0 Abstain: 0**

2. Consent Calendar: The motion to approve the consent calendar, with the modified agenda was made by Brianne Price Robbin DeWeese 2nd **.Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price and Robbin DeWeese Nays: 0 Absent:0 Abstain: 0**

3. Information/Discussion Items

a) Correspondence: Incoming: Oaths of Office for Bri and Burns from Sierra County, Notice from State controller about annual special district's report due in January.

b) SRF Project Update: Provided in the Report. Burns Tenney asked about the hours that are due; it was explained that everything is all caught up until the approval of the new budget.

c) Board/Staff Reports: *CWO and GM Reports*

G.M. Rae Bell: The new website is up.

~Attorney Donna Williamson is teaching a sexual harassment prevention course on February 3rd at 6 P.M. at the Pike City Firehouse. The board and staff all must attend; except for those who have recently completed the course.

CWO Bruce Coons: The GPM before the pipes were snaked out was 40 GPM and after the pipes were snaked out it is 67 GPM; and the Total water production for November was 91,610 gallons.

~Before the pipes were snaked out the pumps were running dry.

~Bruce will be keeping an eye on the GPM, it will be checked again.

~The tank is in full production now; it is not leaking; and seems to be doing great.

~The hydrant flush was postponed because of the bad weather and will be rescheduled.

~There is not a SCADA system set up for the small tanks, so it is better to stay on the big tank.

~The Test results came back with a 2.0 hit of Cholorform on the raw water sample.

~The Test results on the Finished water was negative.

d) Historical Church/Library Report: Story time at the library on December 3rd was a great success! Six children came to hear the story and have snacks.

~It is hopeful that another story time will take place in the Spring/Summer time.

e) Park Report:

~Nothing to report.

4. Unfinished Business

a) Customer Accounts/Billings/Disconnects: Any meters that are on right now will be staying on until they are all able to be replaced with new ones.

b) Ordinances: Nothing to report.

5. New Business

a.) Adopt a Job Description for G.M. The change would be made in pay; the G.M. would be paid the secretary's wage when needed to stand in for the Secretary for any reason.

~Burns Tenney wants to add the verbiage 'by the Board'.

Burns Tenney made the motion and Brianne Price 2nd **Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price and Robbin DeWeese Nays: 0 Absent: Abstain: 0**

b.) Adopt moving the CWO and Bookkeeper to hourly wage effective January 1st.

Bookkeeper Edda Snyder will begin making minimum wage plus \$1.00 per hour. Robbin DeWeese made the motion and Burns Tenney 2nd

Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price, and Robbyn DeWeese Nays: 0 Absent: Abstain: 0

CWO Bruce Coons will be making \$30 and hour with no flat rate pay per month. Burns Tenney made the motion and Brianne Price 2nd.

Ayes: Tobyn Mehrmann, Burns Tenney, and Brianne Price Nays: 0 Absent: 0 Abstain: Robbin DeWeese

Both employment agreements will be revisited in May with the Preliminary Budget.

c.) Amend Secretary's job description to 'submit timecard a minimum of once per quarter' Brianne Price made a motion. Robbin DeWeese 2nd **Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price, and Robbyn DeWeese Nays: 0 Absent: Abstain: 0**

d.) Accept Independent Auditor's Report ~ Report on ready in time. Tabled.

Declare Coral's Seat on the Board Vacant~ Must appoint the vacancy within 60 days. The vacancy will be posted immediately with applications due by Jan 10th. Robbin DeWeese made the motion and Brianne Price 2nd **Ayes: Tobyn Mehrmann, Burns Tenney, Brianne Price and Robbin DeWeese Nays: 0 Absent:**

Abstain: 0

6) Public Response Time: None.

7) Next meeting date, items for next agenda and adjournment:

Next meeting will be on January 14; at 6:00 P.M. There being no further business the meeting was adjourned at 7:45 P.M.

Respectfully Submitted:

Amber Mehrmann, Secretary