



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday January 13, 2026, Time: 6:00 pm**

**Location: Alleghany Firehouse 105 Plaza Court with conference call option  
for non-board members only.**

Dial-in number (US): (978) 990-5144 Access code: 6919768#

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

**Sign up for meeting notifications by sending an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com)**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated December 9, 2025.
- c) Ratification of Treasury Report and bill payments for November (if a correction is needed) and December 2025.

### 3. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update –
- c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library Report
- e) Park Report

### 4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects:
- b) Secretary Position Posting

### 5. New Business (Discussion & Possible Action Items):

- a) None

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

Next regular meeting date February 10, 2026 Agenda items: FY 24-25 Audit Acceptance and Audit Engagement Letter for FY 25-26, Secretary applicants (if any)

### 7. Adjournment.

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**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday December 9, 2025, at the Alleghany Firehouse 105 Plaza Court. Nobody called on  
the conference call option.**

**1. Call to Order & Establish a Quorum** The meeting was called to order by President Tobyn Mehrmann at 6:18 p.m.

Directors present: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney. Director Brianne Price was absent. Present also were General Manager Rae Bell Arbogast and Chief Water Operator Edward Snyder. Secretary Amber Mehrmann was present and took minutes. Members of the public Jan Sticha and Kieran Mehrmann were present.

**2. Consent Calendar:**

Approval of agenda, Reading and approval of the minutes for the last regular meeting dated October 14, 2025. Ratification of Treasury Report and bill payments for October and November 2025. Robbin DeWeese made the motion to approve the calendar and Burns Tenney 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

**3. Information/Discussion Items**

**a) Correspondence:** None

**b) SRF Project Update:** Update provided in writing.

**c) Board/Staff Reports: *Chief Water Operator (CWO) and General Manager (GM) Reports***

CWO Edward Snyder reported that the routine water samples for December and November came back absent (good).

~The total finished water production for October was 163,210 gallons. The spring flow from the manifold (raw water) GPM: 50 for October and 52 for November.

~The total finished water production for October was 163,210 gallons.

~The total finished water production for November was 345,200 gallons.

~Burns and Edward got the underground conduit for transducer to the small tanks installed now it just needs to be connected and mounted.

~The big tank is ready and filled. The VOC sample came back clean. Edward is going to switch from the small tanks in the morning.

~Edward donated some insulation and insulated some of the water meter boxes. Everyone thanked him.

GM Rae Bell reported that the first part of the Insurance rebate program (RMAP) was submitted by the Nov 15h deadline.

**d) Historical Church/Library Report:** It is still cold in the library. David Arbogast checked the breakers and flipped what was switched. Robbin reports that some plugs still aren't working, so it will be looked at again.

e) **Park Report:** The water is shut off.

#### **4. Unfinished Business**

a.) **Customer Accounts/Billings/Disconnects:** One customer is over 60 days; two are over 90 days and One account is over 90 days and is shut off.

#### **5. New Business**

a.) **Request from GM to bill hourly for all ACWD time:** After a discussion Burns made a motion to pay the GM the same rate as the bookkeeper (minimum wage plus \$1.00) and Robbin DeWeese 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

b.) **Hourly Increase for State Funded Projects GM:** The GM requested an hourly increase for her position for state funded projects from \$30 to \$35 effective January 1<sup>st</sup>. Robbin DeWeese made the motion to approve the request and Burns Tenney 2<sup>nd</sup>. **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

c.) **Hourly Increase for State Funded Projects Bookkeeper:** The GM requested an hourly increase for the bookkeeper for state funded projects from \$25 to \$30 effective January 1<sup>st</sup>. Robbin DeWeese made the motion to approve the request and Burns Tenney 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

d.) **Secretary Position Posting:** Amber Mehrmann must resign as secretary due to other job obligations. Everyone thanked her for her 6 years of service. After a discussion it was decided to post the position as “starting at minimum wage” with a Jan. 31<sup>st</sup> deadline, to hopefully hire somebody at the regular February meeting. A motion to accept Amber’s resignation and post for the vacancy as explained above was made by Burns Tenney and 2<sup>nd</sup> by Robbin DeWeese. 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

e.) **Funds Transfer:** After a discussion, a motion to transfer \$7,000 from checking to the California Class Investment Fund Contingency Sub-account was made by Burns Tenney and Robbin DeWeese 2<sup>nd</sup>. **Ayes: Tobyn Mehrmann, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Brianne Price Abstain: 0 Vacant: 1**

6) **Public Response Time:** None.

7) **Next meeting date, items for next agenda and adjournment:**  
Next meeting will be on January 13, 2026 at 6:00 P.M.

There being no further business the meeting was adjourned at 7:10 P.M.

Respectfully Submitted:

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Amber Mehrmann, Secretary

**~ State Revolving Fund (SRF) Projects Update ~**  
**Meeting Date: 1/13/2026** Prepared by Rae Bell Arbogast GM

**1. Ram Spring Improvement Project (RSIP) Project ID 4600012-008C**

This is a continuation of Planning Project ID 4600012-0008P started in 2015 and completed 12/31/2020.

**Funding Agreement dated 10/12/2023 ~ Estimated completion date: ~ 2/28/2028**

**Budget: Up to \$1.5 Million**

**Primary objective:** To reconfigure the Ram Spring Pumphouse and facilities to accommodate and protect the driven pipes that were installed in May of 2017 as part of the planning project.

**Other objectives:** To build a 12' x16' building at the Ram Spring that can be used as a "sample lab" and to store district tools and records. To upgrade all residential water meters under a special program for that purpose. To update the stand-by generator and pumps that are over 30 years old.

**Progress since the last ACWD Board meeting:**

- A check for the 8<sup>th</sup> disbursement request in the amount of \$2,033 was received on 1/9/2026 and will be deposited on Monday Jan 12<sup>th</sup> if all goes as planned. ACWD has only a few hours for December and no other invoices, so we will skip a month on disbursement requests.
- RCAC Bridge Loan #1135-ALLE-01: No additional draws have been made.
- Sanbell has assured ACWD that they will get the ball rolling on the bid packet this month.

**2. Water Tank Repair Project:**

This project is to repair the water tank that was put in service in November of 2018 and that was still under warranty when it failed. This project has two main parts: 1. The warranty repair work, to be completed by the original contractor Thompson Tank (not funded by SRF) 2. The Technical Assistance Request was awarded to Coleman Engineering to oversee the repair work. (Funded by SRF)

**Status since last ACWD Board meeting:** As reported last month, the warranty repair work is complete and ACWD has contacted our Attorney to write a letter notifying the contractor. A follow up email was sent to the attorney on Jan 9<sup>th</sup> as we never heard back.

**Tank failure timeline** Tank put in service Dec. 2018. 1-year warranty inspection done in Jan. 2020 found problem with rusting bolts in floor, bolts repaired in June of 2020. Tank started leaking and failure discovered: 10/30/2021 Tank drained and inspected mid-November 2021. First Technical Assistance (TA) request submitted to State Dec. 2021 and approved in Jan. of 2022 with RCAC as the TA provider. TA report provided in Dec of 2022 concluded electrolysis (dissimilar metals in contact) was the main cause of corrosion but was inconclusive as to cause of sealant failure. Warranty claim letter prepared by ACWD attorney Marsh Burch and submitted to BRCO contractors 3/17/2023. Second TA request approved May 13, 2023 with Coleman Engineering as the TA provider to oversee the repair work. Repair work scheduled for late April 2024 to avoid winter weather, started on 4/30 tank partially filled at end of July, leaks noted and report made to attorney and BRCO contractors, tank being kept partially full as long as leaks don't worsen until fire danger subsides. Water leaks below 23 feet mark stopped. Bolt holes above that level for the ladder no longer leaking as of 12/14/2024, tank filled to top, 6/23/2025 tank drained and opened in anticipation of Cathodic Equipment Installation, small rust spots on some bolts, Thompson Tank onsite 6/30/2025 to touch up. After additional Cathodic Protection Equipment was installed in August of 2025, Bay Area Consulting Consultants performed an inspection of the entire tank finishing on Aug 13. 2025. They found a lot of "holidays" (gaps in the paint) plus many small corrosion spots and marked them for repair. Thompson Tank came back on site to do tank repairs on Sept 15, 2025 with another independent tank inspection company (CSI) overseeing the repair work.

The repair work was completed on Sept. 22, 2025. Everything was allowed to cure for one month. CSI came back onsite to test the Manus Bond (black sealant) on 10/23/2025 to make sure that it was properly cured. It was cured but there was a small amount of uncured material smeared around some of the seams. Thompson Tank came back on site Nov. 5<sup>th</sup> and 6<sup>th</sup> and cleaned every panel with ACWD's oversite. After that ACWD began the process of filling the tank and putting it back in service. **After the tank was full, on Nov 20<sup>th</sup> and 21<sup>st</sup> the New Cathodic Protection Equipment was energized and tested. The numbers indicate that the level of protection is more than adequate.**

**3. Cathodic Protection Project (CP)** This project was completed on November 21<sup>st</sup> as noted above but the financial side is still open. The project was to add cathodic protection to the water tank that was not included in the original design (other than the coating which was supposed to provide protection). A grant from the State's Urgent Needs program, for \$110,000 for this project was approved on November 16, 2023. Due to anticipated budget shortfalls, and to add money for ACWD to administer the grant, a request for additional funding in the amount of \$40,000 was submitted on October 17, 2024. Total revised budget \$150,000. Additional funding was approved on March 17, 2025. A further request for additional funding was submitted in June of 2025 and revised in Dec of 2025. That request is still pending. The final work was paid for with a Bridge Loan from RCAC (Rural Communities Assistance Corporation).

#### **Update since last meeting:**

The final invoices from Sanbell were processed using the Bridge Loan draw mentioned in last month's update to pay them. As of this writing (1/9/2026) I haven't had time to audit the final numbers for a complete tally.

On December 4, 2025 ACWD submitted the 5<sup>th</sup> disbursement request for this project in the amount of \$3,863.12. This maxed out the ACWD Staffing Line Item and ACWD only had \$104.74 in interest to bill for the bridge loan. As of this writing the check has not arrived. All budget lines except for the Bridge Loan line item are maxed out pending the request for increased funding.

We did hear from the Urgent needs program this week and they said that the Budget increase request is moving through the proper channels, but no time estimate for that was given.

**Disclaimer** "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."