

**Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday July 9, 2024 Meeting was held at the Alleghany Firehouse and by conference call.**

**1. Call to Order & Establish a Quorum** The meeting was called to order by President Tobyn Mehrman at 6:06 p.m. Directors present: Tobyn Mehrmann, Robbin DeWeese, Brianne Price and Burns Tenney, Director Coral Spencer was absent. Also present: CWO Bruce Coons and GM Rae Bell Arbogast by conference call. Secretary Amber Mehrmann arrived late. Deputy Secretary Rae Bell Arbogast took the minutes. Public Present: None

**2. Consent Calendar:**

Approval of Agenda, June 11, 2024 Minutes and June 2024 Treasury report.

A Motion was made to approve the consent calendar with one correction to the agenda (to remove Coral's attendance by phone accidentally left on from previous month) by Robbin DeWeese and Brianne Price 2<sup>nd</sup>. **Ayes: Robbin DeWeese, Tobyn Mehrmann, Brianne Price and Burns Tenney, Nays: 0 Absent: Coral Spencer Abstain: 0**

**3. Information/Discussion Items**

a) **Correspondence:** Provided in writing.

b) **SRF Project Update:** Provided in writing.

**c) Board/Staff Reports:**

Chief Water Operator Bruce Coons reported that total finished water production for the month of June was 245,160 gallons. Raw water flow from the spring averaged 123.8 GPM but it is slowing down. Water test results for the last 3 months were absent (good). [Note: The test results weren't ready in time for the May meeting, then they were accidentally left off the June report.]

The water tank repair work has been a "hurry up and wait" situation. Bruce and Edward are anxious to fill the tank but the district has been waiting to find out when the Cathodic Protection (CP) Equipment will be installed. They don't want to fill it and put it in service (a two to three week task) only to have to take it back out for the CP installation.

Burns had a comment about the new meters that will be installed as part of the Ram Spring Improvement Project, he said to make sure that the usage is in gallons.

The General Manager's report was provided in writing. There was a question about the \$4,000 that was moved into the general fund from the contingency fund to cover the insurance premium. More detail was provided: The second disbursement payment for the Ram Spring Project should include \$2,048 that has already been paid by ACWD for a permit plus the required signage. Also, the district is expecting about \$500 in tax revenue for the final FY23/24 payment. This leaves about \$1,450 that we are hoping to cover with water payments.

**d) Historical Church/Library Report:** The library is now open on the first Wednesday of each month from 3:00-5:00 P.M. and every third Saturday from 1:00-3:30 p.m. There was a question if attendance was up and the answer was "no" only one person had come by. There was a discussion about possibly having a story time for kids.

**e) Park Report:**

~The drinking fountain has not been fixed.

**4. Unfinished Business**

**a) Customer Accounts/Billings/Disconnects:** The water billing hadn't been done as of the meeting date, so no update.

**b) Policies, Procedures & Ordinances:** Nothing prepared for meeting.

**5. New Business**

**a) Approve Lease Extension for Historical Church** A motion was made by Robbin DeWeese and seconded by Brianne Price to approve the lease extension for housing the library in the Historical Church. **Ayes: Robbin DeWeese, Tobyn Mehrmann, Brianne Price and Burns Tenney, Nays: 0 Absent: Coral Spencer Abstain: 0**

**b) Revisit contracts for GM and Secretary** It was explained that since the last meeting there was a lot of back-and-forth with Golden State Risk Management Authority regarding concerns about the contracts for the General Manager and the Secretary. The simplest solution is to make both positions employee positions (no longer independent contractors). A motion to make both the Secretary and General Manager employees as of 7/1/2024 and based on the payment terms spelled out in their existing contracts was made by Burns Tenney and seconded by Robbin DeWeese **Ayes: Robbin DeWeese, Brianne Price and Burns Tenney, Nays: 0 Absent: Coral Spencer Abstain: Tobyn Mehrmann.**

**c) Adoption of Resolution 127 to ratify Cathodic Protection actions taken by GM** It was asked if the Cathodic Protection contract with Coleman Engineering had been reviewed by the district's attorney and the answer was no. A motion to adopt Resolution 127 as presented and have the attorney review the contract was made by: Brianne Price and seconded by Burns Tenney **Ayes: Robbin DeWeese, Tobyn Mehrmann, Brianne Price and Burns Tenney, Nays: 0 Absent: Coral Spencer Abstain: 0**

**6.) Public Response:** None.

**7) Next meeting date, items for next agenda and adjournment:**

The next regular meeting is scheduled for August 13.

There being no further business before the board the meeting was adjourned at 6:40 P.M.

Respectfully Submitted:

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Rae Bell Arbogast, Deputy Secretary